

# **Missouri Junior Hereford Association Constitution**

## **Article 1—Name**

Section 1: The name of the association shall be the Missouri Junior Hereford Association (MJHA).

## **Article 2—Purpose**

Section 1: To promote interest among young people in the Hereford breed.

Section 2: To provide opportunities for fellowship with others interested in the Hereford industry.

Section 3: To provide opportunities for young people to learn the sciences and technologies of the Hereford business and to develop public service responsibilities and leadership skills.

## **Article 3—Membership**

Section 1: Membership is open to any Missouri youth who is 7 years old and has not yet reached the age of 22 years old.

Section 2: The fiscal year for membership will begin on Sept. 1 and end on Aug. 31 of the following year.

## **Article 4—Membership Fees**

Section 1: Member fees in this association shall be \$5.00 due annually.

Section 2: Membership fees may be paid in advance at the rate of \$5.00 per year of membership.

## **Article 5—Officers and Directors**

Section 1: The officers shall consist of a president, 1<sup>st</sup> vice president, secretary, treasurer and reporter to be elected at the annual meeting at the Missouri State Fair.

Section 2: Directors shall be elected from the dues paying membership at the first annual meeting, three directors shall be elected to a three-year term, three directors shall be elected to a two-year term, and three directors shall be elected to a one-year term. No more than 3 directors can come from one Missouri Hereford Association (MHA) district unless there are no other nominees.

Section 3: The officers shall be elected from the directors by the directors after the meeting at the Missouri State Fair.

Section 4: In each succeeding year only three directors will be elected, each to a three-year term.

Section 5: An officer may be removed from duty for cause at any regular meeting of the Missouri Junior Hereford Association by two-thirds of the voting membership present. This action must also be approved by the advisors and the MHA board.

Section 6—If the membership of this organization falls below 25 members, there will only be the five officers elected annually until the membership reaches 25 members. When membership regains 25 members, the association shall then resort back to the nine-director system.

## **Article 6—Advisors**

Section 1: One set of advisors (a set is constituted by a couple of an individual) elected from a slate of nominees developed by this association and approved by the MHA's board of directors, shall serve as advisor(s) to the MJHA.

Section 2: Co-advisors may be selected by the advisors and must be approved by the MHA's board of directors.

Section 3: The advisor(s) will be elected to serve two-year terms. The co-advisor serves the same term as the elected set of advisors. Advisors may stand for re-election under the same terms and conditions set forth in Article 6, section 1.

Section 4: Advisors shall be elected by two-thirds vote of the MJHA's board of directors. There must be a quorum of the junior directors present to perform such action.

Section 5: The advisor(s) will attend meetings and assist the junior program in every way possible.

Section 6: An advisor(s) to the junior program may be any member of the Missouri Hereford Association.

Section 7: The advisors may be removed from duty for cause at any regular meeting of the MJHA by two-thirds vote of membership present. This action must be approved by the MHA's board of directors.

### **Article 7—Place of Business**

Section 1: The principal place of business shall be in the homes and offices of the president, secretary, treasurer and advisor(s).

### **Article 8—Amendments**

Section 1: This constitution and these/its by-laws may be amended at any meeting of the MJHA at which a quorum is present.

Section 2: A two-thirds vote is required to change and/or amend this constitution and these/its by-laws.

Section 3: This constitution and these/its by-laws must be reviewed and reapproved at least every three years.

### **Article 9—Budget**

Section 1: A budget shall be established at the beginning of each fiscal year by the officers and advisors before the first annual meeting of that fiscal year. The budget must be approved by members present at this meeting.

Section 2: Changes to this budget may be made at any meeting of the MJHA by members present or by approval of two-thirds of the directors when a quorum is present and advisors.

# Missouri Junior Hereford Association

## By-Laws

### Section 1—Duties of Officers

*President:* It shall be the duty of the president to preside over all special and regular meetings of the association and to have a general oversight over the affairs of this association.

*Vice president:* It shall be the duty of the vice president to act as the president at any time during the absence of the president.

*Secretary:* It shall be the duty of the secretary to keep a correct record of the proceedings of the association and to attend to the general correspondence of the association.

*Treasurer:* It shall be the duty of the treasurer to keep a correct record of all receipts and disbursements of the association, issuing proper receipts, and to make a report on the financial status of the association at each meeting. A checking account will be maintained in a centrally located bank.

*Reporter:* The reporter shall report on the activities of the association and individual members' activities to the American Hereford Association and to other related livestock media.

### Section 2—Advisor Duties

It shall be the duty of the advisor(s) to attend meetings and to assist in the direction of this organization to the extent needed. Advisors are responsible for completing tasks set forth in the "Advisor Duties" book. In addition, advisors must ensure that the association files the necessary documents to maintain tax exempt status and to file annual registration with the Missouri Secretary of State to maintain the organization's legal status.

### Section 3—Meetings

This association shall hold two regular meetings annually. These meetings shall take place at the Missouri Cattlemen's All-Breeds Junior Preview Show and at the Missouri State Fair.

#### Section 4—Quorum

A quorum in this association shall consist of 25% of dues paying membership. There must be a quorum to vote unless otherwise stated in the document. A quorum of the board of directors shall consist of five out of the nine elected.

#### Section 5—Mail-in Vote

The board of directors or the advisor may send out ballots, so the membership can vote on specific issues. These ballots must be mailed to the secretary before the actual vote and not opened for counting until the meeting where the vote takes place. The mail-in vote must be signed by the voter. No anonymous votes shall be accepted. If a member cannot attend a meeting where a vote takes place, he/she may also send in a mail-in vote to be opened at the meeting.

#### Section 6—Special Meetings

The president upon request of the other officers or advisors shall have the ability to call a special meeting of this association at any time with ten days written notice to all dues paying members.

#### Section 7—Compensation

The officers and advisors shall work without compensation but may be reimbursed for fees acquired in the action of fulfilling their official duties.

#### Section 8—Parliamentary Authority

This association shall be governed by Robert's Rules of Order unless otherwise stated in this document, which has preference.

#### Section 9—Audit

An audit shall annually be conducted by an auditing committee. This committee will consist of two breeders completely independent of the MJHA appointed by the president of the MHA and will also consist of the treasurer, the advisor or if unavailable the co-advisor of

the junior association. This audit will take place at the Missouri State Fair before the annual meeting.